

**OAK FOREST PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF A REGULAR MEETING
THURSDAY, OCTOBER 23, 2025**

COMMISSIONERS PRESENT

James Emmett, President
Charles Wolf, Vice-President
James Katula, Secretary
Joseph Pilch, Commissioner

OTHERS PRESENT

Joseph Cainkar, Attorney
Joseph McDonnell, Treasurer
Kirstin Dahm, Director

ABSENT

Roy Pruitt, Commissioner

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Emmett called the regular meeting to order at the Oak Forest Park District Community Center, 15601 S. Central, Oak Forest, IL at 7:00 p.m.

ROLL CALL

Upon a roll call Commissioners Emmett, Wolf, Katula, and Pilch, were present.

Approval of Minutes of September 11, 2025 and September 25, 2025

Commissioner Pilch made a motion for the Approval of Minutes of September 11, 2025, and September 15, 2025; seconded by Commissioner Katula.

Roll Call Vote: Emmett – Yes, Wolf- Yes, Katula – Yes, Pilch – Yes

Motion approved

PUBLIC SESSION

Commissioner Emmett opened Public Session, no one was present

COMMUNICATIONS

Director Dahm informed that registration opened for Youth Basketball and Warrior Wrestling. Director Dahm also informed that FunTime Preschool would be holding their annual Trunk or Treat on Friday, October 24th.

PRESENTATION OF DEPARTMENT HEAD REPORTS AND OAK FOREST PARK DISTRICT FLAG FOOTBALL COMMITTEE MEETING MINUTES OF SEPTEMBER 15TH, 2025

CONSIDERATION OF BILLS – VOUCHER DATE OCTOBER 9, 2025 IN THE AMOUNT OF \$58,274.68 AND VOUCHER DATE OCTOBER 23, 2025 IN THE AMOUNT OF \$86,531.22

Commissioner Katula made a motion to approve the bills-voucher date October 9, 2025 in the amount of \$58,274.68 and voucher date October 23, 2025 in the amount of \$86,531.22; seconded by Commissioner Pilch. Commissioner Pilch inquired about a charge for new security cameras. Director Dahm informed that the

cameras we currently have are outdated and are in need of replacing to keep up to date with the camera recording services.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Katula – Yes, Pilch – Yes

Motion approved.

ACCEPTANCE OF THE FOLLOWING REPORT

A. Directors Report

Director Dahm reported that she began working on the 2026 budget. The goal is to pass this budget earlier this year, than last year. Director Dahm informed that Halloween and Fall events have begun. Halloween Movie in The Park was October 3rd and had a great turn out. Spooky Golf took place Saturday October 11th and Sunday, October 12th and had a great turn out. FunTime Preschool will host our annual FunTime Trunk or Treat event on Friday, October 24th. Director Dahm shared that the annual fire-drill was October 3rd and staff did great. The building was checked and cleared in about 3 minutes, which is right where we hope to be. Director Dahm reported that the asphalt clear out at Don Gorman wrapped up last week, and currently, Dave Beneventi is pricing out top soil to be brought in so we can fill in and grade the areas for overseeding. Lastly, Director Dahm informed that the OSLAD grant has been submitted to the IDNR and now we just have to wait to hear if we will be awarded the grant or not. We should find out if we won by the end of January. If for some reason we are not awarded this grant, she has already begun budgeting to fulfill some of the proposed upgrades so we are able to still make improvements at Don Gorman Park.

B. Treasurer's Report

Treasurer McDonnell presented the September Financials to the Board and informed that total cash and investments as of September 30, 2025 are \$5,328,233.15. As reports show, we received revenue from programs, the fitness center, and interest earned. Treasurer McDonnell informed that some money was spent in capital improvement, but majority of expenses were salaries and wages. Treasurer McDonnell reported that program revenue and interest earned will exceed what was budgeted. Bottom line is looking very good compared to the budget, and even with not receiving the second installment of property taxes, the District should continue to be in good financial standing. Commissioner Emmett commented that CNB Bank has been bought out, and is expected to have everything changed over to the new bank by April of 2026. Treasurer McDonnell said that he would take note of this and keep an eye out for any changes that may occur.

OLD BUSINESS

None

NEW BUSINESS

A. Approval of the travel to the 2026 IPRA/IAPD Conference in accordance with the Travel Reimbursement Policy.

Commissioner Emmett made a motion for approval of the travel to the 2026 IPRA/IAPD Conference in accordance with the Travel Reimbursement Policy; seconded by Commissioner Pilch.

Roll Call Vote: Emmett – Yes, Wolf- Yes, Katula – Yes, Pilch – Yes

Motion approved

B. Approval of the Board of Commissioners Meeting Dates for 2026

Commissioner Katula made a motion for approval of the Board of Commissioners Meeting Dates for 2026; seconded by Commissioner Wolf.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Katula – Yes, Pilch – Yes

Motion approved.

COMMISSIONER COMMENTS

Commissioner Emmett commented on the hard work that the outside maintenance crew did to clean up the area of bushes in the employee parking lot. He stated that they did a great job, and he was very appreciative of their work and timeliness of completing the task.

ADJOURN


There being no further business to discuss, Commissioner Emmett made a motion to adjourn the meeting, seconded by Commissioner Pilch.

On a voice vote, the motion to adjourn at 7:20 p.m. was approved.

APPROVED:


James R. Emmett, President

ATTEST:


James Katula, Secretary