

**OAK FOREST PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF A REGULAR MEETING
THURSDAY, NOVEMBER 21, 2024**

Commissioners Present

James Emmett, President
Chuck Wolf, Vice President
Jim Katula, Commissioner
Roy Pruitt, Commissioner
Joe Pilch, Commissioner

Others Present

Joseph McDonnell, Treasurer
Kirstin Dahm, Director of Parks & Recreation

Absent

None

Call to Order and Pledge of Allegiance

Commissioner Emmett called the regular meeting to order at the Oak Forest Park District Community Center, 15601 S. Central, Oak Forest, IL at 7:01 p.m.

Roll Call

Upon a roll call Commissioners Emmett, Wolf, Katula, Pruitt, and Pilch were present.

Public Session

Commissioner Emmett opened Public Session, no one was present.

Communications

Director Dahm informed that they will be ordering staff apparel, and if the commissioners would like to order some, they would need to submit their order by Monday.

Consent Calendar

None

Consideration of Bills – Vouchers dated November 21, 2024 in the amount of \$55,583.76

Commissioner Wolf made a motion to approve the bills-vouchers dated November 21, 2024 in the amount of \$55,583.76; seconded by Commissioner Katula.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Katula – Yes, Pruitt – Yes, Pilch – Yes

Motion approved.

ACCEPTANCE OF THE FOLLOWING REPORT

A. Directors Report

Director Dahm informed that the position of Building Supervisor has been hired. The new Inside Maintenance Building Supervisor is Dan Grubb, and will be starting on December 9th. Commissioner Pilch inquired about his qualifications. Director Dahm informed that he has experience in custodial work, as well as experience in general maintenance, and event set-up and take-downs. Director Dahm informed that staff will be attending the annual PDRMA Risk Management Institute at the Tinley Park Convention Center on Friday, November 22. This conference goes over basic risk management tactics, and how to create a culture of safety mindedness in the workplace. Director Dahm let the board know that holiday decorations will be going up around the building the week of Thanksgiving. Finally, Director Dahm reported on the progress of the playground installation at the Avenues Park. Director Dahm

discussed how Hacienda Landscaping has completed removal of the old playground and the new playground had been delivered and was in the process of being installed.

B. Treasurer's Report

Treasurer McDonnell presented the October Financials to the Board and informed that total cash and investments as of October 31, 2024 were \$6,636,067.13. Treasurer McDonnell informed that the Park received money from property taxes, program revenue, and the Zone Fitness Center. Treasurer McDonnell presented 2 graphs that showed our cash balances over the past 3 years, and the cash balance as of October 31, 2024. Treasurer McDonnell also reported on the bond payment that will be made in December.

Old Business

None.

New Business

A. Approval of Ordinance 640.24, an Ordinance levying taxes for all corporate purposes for the Oak Forest Park District, Cook County, Illinois for the year 2024

Commissioner Pruitt made a motion to approve Ordinance 640.24, an Ordinance levying taxes for all corporate purposes for the Oak Forest Park District, Cook County, Illinois for the year 2024; seconded by Commissioner Pilch.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Katula – Yes, Pruitt – Yes, Pilch – Yes

Motion approved.

B. Approval of Ordinance 641.24, an Ordinance of the Oak Forest Park District directing the Cook County Clerk as to reduction of the Oak Forest Park District's Real Estate Tax Levy for the Levy Year 2024

Commissioner Pilch made a motion to approve Ordinance 641.24, an Ordinance of the Oak Forest Park District directing the Cook County Clerk as to reduction of Oak Forest Park District's Real Estate Tax Levy for the Levy Year 2024; seconded by Commissioner Katula.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Katula – Yes, Pruitt – Yes, Pilch – Yes

Motion approved.

Commissioner Comments

Commissioner Emmett discussed how Director Dahm will be communicating with Board members in regards to board meeting reminders moving forward. Board was in agreement. Commissioner Pilch informed that he had a conversation with Oak Forest resident Jim Watson. Mr. Watson informed Commissioner Pilch that a sculpture created by his wife, that currently resides at St. Damian Church, was intended to go to the Park District. Commissioner Emmett raised concerns with moving the beloved sculpture from its current location. Commissioner Pilch agreed and said he would have another conversation with Mr. Watson. Director Dahm informed commissioners of the staff holiday luncheon on December 20th.

Adjourn

There being no further business to discuss, Commissioner Emmett made a motion to adjourn the meeting, seconded by Commissioner Wolf.

On a voice vote, the motion to adjourn at 7:25 p.m. was approved.

Approved:



James R. Emmett, President

Attest :



James Katula, Secretary