

**OAK FOREST PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF A REGULAR MEETING  
THURSDAY, OCTOBER 24, 2024**

**Commissioners Present**

James Emmett, President  
Chuck Wolf, Vice President  
Roy Pruitt, Commissioner  
Joe Pilch, Commissioner

**Others Present**

Joseph McDonnell, Treasurer  
Joseph Cainkar; Attorney  
Kirstin Dahm, Director of Parks & Recreation

**Absent**

Jim Katula, Commissioner

**Call to Order and Pledge of Allegiance**

Commissioner Emmett called the regular meeting to order at the Oak Forest Park District Community Center, 15601 S. Central, Oak Forest, IL at 7:01 p.m.

**Roll Call**

Upon a roll call Commissioners Emmett, Wolf, Pruitt, and Pilch were present.

**Approval of the Minutes of September 26, 2024 Board Meetings**

Commissioner Pilch made a motion to approve the minutes of September 26, 2024 Board Meetings; seconded by Commissioner Wolf.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Pruitt – Yes, Pilch – Yes

Motion approved.

**Public Session**

Commissioner Emmett opened Public Session, no one was present.

**Communications**

Director Dahm informed that the Turkey Shoot Basketball Competition would be taking place November 2<sup>nd</sup>. Director Dahm informed that Hitchcock Design Group would be holding the community input meeting on October 28<sup>th</sup>, and the stakeholders interviews on October 29<sup>th</sup>.

**Consent Calendar Approval of the Department Head Reports.**

Commissioner Pruitt made a motion to approve the Consent Calendar as presented, seconded by Commissioner Pilch.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Pruitt – Yes, Pilch – Yes

Motion approved.

**Consideration of Bills – Vouchers dated October 10, 2024 in the amount of \$81,368.48 and Vouchers dated October 24, 2024 in the amount of \$36,176.78**

Commissioner Pilch made a motion to approve the bills-vouchers dated October 10, 2024 in the amount of \$81,368.48 and vouchers dated October 24, 2024 in the amount of \$36,176.78; seconded by Commissioner Wolf.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Pruitt – Yes, Pilch – Yes

Motion approved.

## **ACCEPTANCE OF THE FOLLOWING REPORT**

### **A. Directors Report**

Director Dahm informed that the position of Building Supervisor has been posted, and we are in the process of setting up interviews. Director Dahm informed that we had successfully completed fire drills in the building; 2 were done in the mornings during preschool, and 1 was done in the evening during gymnastics and cheer. Director Dahm reported that the Community Expo at Arbor Park School on October 19<sup>th</sup> had a great turn out, and she was very happy with the amount of people that visited the Park District table. Finally, Director Dahm discussed that Hitchcock Design Group would be holding a community input meeting on Monday, October 28<sup>th</sup> at 6:00pm for the comprehensive master plan; along with this they would also be doing the stakeholders meeting. Director Dahm encouraged the board to attend the community input meeting if they were available.

### **B. Treasurer's Report**

Treasurer McDonnell presented the September Financials to the Board and informed that total cash and investments as of September 30, 2024 were \$6,729,134.60. Treasurer McDonnell informed that the Park received money from program revenue, and the Zone Fitness Center. Treasurer McDonnell presented 2 graphs that showed our cash balances over the past 3 years, and the cash balance as of September 30, 2024. Treasurer McDonnell also reported on the proposed levy for 2024. Treasurer McDonnell informed that he created and included various scenarios for the levy for 2024. After reviewing these scenarios Commissioner Emmett inquired about the EAV and property tax revenue increasing for 2024. Treasurer McDonnell informed that because of the TIF's we would not see that increase in tax revenue.

## **Old Business**

None.

## **New Business**

### **A. Approval of Hacienda Landscaping, low bidder for the Avenues Park Playground Project in the amount of \$55,700.00.**

Commissioner Wolf made a motion to approve Hacienda Landscaping, low bidder for the Avenues Park Playground Project in the amount of \$55,700.00; seconded by Commissioner Pilch.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Pruitt – Yes, Pilch – Yes

Motion approved.

### **B. Approval of the travel to the 2025 IPRA/IAPD Conference in accordance with the Travel Reimbursement Policy.**

Commissioner Wolf made a motion to approve Travel to the 2025 IPRA/IAPD Conference in accordance with the Travel Reimbursement Policy; seconded by Commissioner Pruitt.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Pruitt – Yes, Pilch – Yes

Motion approved.

### **C. Approval of the Board of Commissioners Meeting Dates for 2025.**

Commissioner Pilch made a motion to approve the Board of Commissioners Meeting Dates for 2025; seconded by Commissioner Wolf.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Pruitt – Yes, Pilch – Yes

Motion approved.

### **Executive Session**

**2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.**

Commissioner Pilch made a motion to move into Executive Session at 7:22 p.m. for the purpose of 2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; Seconded by Commissioner Wolf.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Pruitt – Yes, Pilch - Yes

Motion approved.

### **RETURN FROM EXECUTIVE SESSION**

Upon return from Executive Session at 8:38 p.m., no decisions were made.

### **Commissioner Comments**

### **Adjourn**

There being no further business to discuss, Commissioner Pilch made a motion to adjourn the meeting, seconded by Commissioner Wolf.

On a voice vote, the motion to adjourn at 8:41 p.m. was approved.

**Approved:**



James R. Emmett, President

**Attest :**

  
James Katula, Secretary