

**OAK FOREST PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF A REGULAR MEETING
THURSDAY OCTOBER 12, 2023**

COMMISSIONERS PRESENT

James Emmett, President
Charles Wolf, Vice-President
Joseph Pilch, Commissioner

OTHERS PRESENT

Joseph Cainkar; Attorney
Joseph McDonnell; Treasurer
Cindy Grannan, Director

ABSENT

Roy Pruitt, Commissioner
James Katula, Secretary – Arrived at 7:08 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Emmett called the regular meeting to order at the Oak Forest Park District Community Center, 15601 S. Central, Oak Forest, IL at 7:00 p.m.

ROLL CALL

Upon a roll call Commissioners Emmett, Wolf and Pilch were present.

**APPROVAL OF THE MINUTES OF THE SEPTEMBER 14 AND
SEPTEMBER 28 2023 BOARD MEETING**

Commissioner Wolf made a motion to approve the minutes of the September 14 and September 28, 2023 Board Meeting; seconded by Commissioner Pilch

Roll Call Vote: Emmett – Yes, Wolf – Yes, Pilch – Yes

Motion approved.

PUBLIC SESSION

Commissioner Emmett opened Public Session, no one was present.

COMMUNICATIONS

None.

**CONSENT CALENDAR APPROVAL OF THE DEPARTMENT HEAD REPORTS
AND THE OFPD BASKETBALL COMMITTEE MEMBERS FOR THE 2023/2024
SEASON**

Commissioner Pilch made a motion to approve the Consent Calendar as presented, seconded by Commissioner Wolf.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Pilch – Yes

Motion approved.

CONSIDERATION OF BILLS – VOUCHERS DATED OCTOBER 12, 2023 IN THE AMOUNT OF \$96,952.09

Commissioner Wolf made a motion to approve the bills-vouchers dated October 12, 2023 in the amount of \$96,952.09; seconded by Commissioner Pilch. Commissioner Pilch inquired as to why there is two water bills for the Athletic Center. Director informed one if for the Batting Cage side and one for the Wrestling side.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Pilch – Yes

Motion approved.

ACCEPTANCE OF THE FOLLOWING REPORT

A. Directors Report

Director Grannan informed that while the Board thought including the removal of tile in certain areas should be included into the flooring bids; she has come to the conclusion that it will be best to keep it separate from the bid. The Director informed that Chris Kyle has been running the inside crew and keeping our building and programs running smoothly and how fortunate we are to have staff members such as Chris that just step up and keep everything running. The PDRMA Health cost has risen 4.9% this year; due to some changes within the plan this will have a minimal affect on the district. One factor involved is the return of net position from PDRMA and that will be credited each month during 2024. Director Grannan also informed that she and Treasurer McDonnell have talked about the levy and bond issuance and she will be working on the budget and meeting with staff on the budget. Recreation Supervisor Kirstin will be attendance with the Director at the Community Expo at Arbor on October 14th. She reminded the Board of the IPRA Conference in January and the Decennial Meeting is October 26th.

Commissioner Katula became present to the Board Meeting at 7:08 p.m.

B. Treasurer's Report

Treasurer McDonnell presented the August Financials to the Board and informed that total cash and investments as of August 31, 2023 are \$4,217,546.19. Treasurer McDonnell informed that he will have the nine month review with comparison to the budget on the next report. The Tax Agency Reports have been received from the County and Treasurer McDonnell has reviewed and will present in November.

OLD BUSINESS

None.

NEW BUSINESS

A. APPROVAL OF THE DUG-OUT FENCING AT THE CENTRAL PARK FIELD IN THE AMOUNT OF \$14,860.00 WITH DO-ALL FENCE, INC.

Commissioner Pilch made a motion to approve the dug-out fencing at the Central Park Field in the amount of \$14,860.00 with Do-All Fence, Inc.; seconded by Commissioner Wolf.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Katula – Yes, Pilch – Yes

Motion approved.

**B. APPROVAL OF THE ENGAGEMENT LETTER FOR AUDIT SERVICES
WITH HEARNE AND ASSOCIATES FOR 2023, 2024 AND 2025**

Commissioner Wolf made a motion to approve the Engagement Letter for audit services with Hearne and Associates for 2023, 2024 and 2025; seconded by Commissioner Katula.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Katula – Yes, Pilch – Yes

Motion approved.

**C. APPROVAL OF ORDINANCE #631.23, AN ORDINANCE AUTHORIZING
THE DISPOSAL OF CERTAIN ITEMS OF PERSONAL PROPERTY BY THE
OAK FOREST PARK DISTRICT**

Commissioner Pilch made a motion to approve Ordinance #631.23, an Ordinance authorizing the disposal of certain items of personal property by the Oak Forest Park District; seconded by Commissioner Wolf.

Roll Call Vote: Emmett – Yes, Wolf – Yes, Katula – Yes, Pilch – Yes

Motion approved.

COMMISSIONER COMMENTS

Commissioner Pilch informed that the Veterans Commission will hosting a July 4, 2024 Independence Day Celebration with fireworks at Commissioner's Grove.

ADJOURN

There being no further business to discuss, Commissioner Pilch made a motion to adjourn the meeting, seconded by Commissioner Emmett.

On a voice vote, the motion to adjourn at 7:18 p.m. was approved.

APPROVED:


James R. Emmett, President

ATTEST:


James Katula, Secretary