

Oak Forest Park District -- Job Description

Maintenance Workman

Summary

Responsible for general care of all parks grounds, facilities and equipment, while under the direct supervision of the Superintendent of Maintenance.

Essential Functions

1. To perform as assigned general maintenance of park grounds, facilities, and equipment.
2. Take responsible care of all tools, machinery, and equipment used in the performance of duties.
3. Work in a cooperative and assisting manner for constant improvement of all aspects of the Oak Forest Park District.
4. Perform any duties as assigned by supervisor to the best of your ability.
5. Become knowledgeable of all safety rules and regulations.
6. Adheres to Park District policy regarding Chain of Command.
7. Operation of Park District pick-up truck.
8. Mowing Park District lawns.
9. Turf maintenance-seeding
10. Planting trees and shrubs.
11. Trimming trees and shrubs.
12. Repairing and painting park and playground equipment.
13. Rolling and marking lines on sports fields.
14. Removing all garbage and refuse materials from parks and playgrounds.
15. Perform all job tasks within the rules and guidelines of the District's safety program.

Marginal Functions

1. Assisting Landscape Specialist with horticulture tasks.
2. Assisting Carpenter and Project Specialist with construction of park and playground equipment.
3. Assisting Project Specialist with repair of park building, roofs, doors, windows, and electrical or plumbing work.
4. Snow removal from park walks, drives and ice rinks.
5. Making and maintaining ice rinks.

Psychological Considerations

1. Worker must work closely with co-workers.
2. Worker must work around general population/park patrons in public areas.
3. Worker must work under supervision and direction of superiors.

Physiological Considerations

Worker is exposed to chemicals (i.e. fertilizers, weed killers, cleaning materials).

Environmental Considerations

1. Worker is exposed to outside weather conditions 90% of the time, including extreme heat and cold, snow, rain, and ice.
2. Protective clothing is required as follows:
3. Earplugs, ear cover
4. Helmets
5. Respirators
6. Safety goggles/glasses
7. Leather type work boot
8. Protective gloves

Cognitive Considerations

1. Worker must be able to follow directions from supervisor with safe follow through.
2. Worker must use good safety awareness and judgment.

Recommendations for Accommodations

Workers are allowed and encouraged to use mechanical or manual assists for lifting above 80lbs. as a guideline. Working in teams will also allow workers to have assistance with heavier activities at various sites.

Other situations requiring accommodation would need to be analyzed more specifically.