

**OAK FOREST PARK DISTRICT  
YOUTH DAY CAMP 2022  
REGISTRATION FORM**

PLEASE WRITE LEGIBLY

**CHILD INFORMATION:**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Nickname \_\_\_\_\_ Boy/Girl \_\_\_\_\_ Birthdate \_\_\_\_\_

Address \_\_\_\_\_

**Shirt Size:** YS YM YL YXL AS AM AL AXL

**Guardian Name** \_\_\_\_\_ Daytime Phone \_\_\_\_\_  
Relation to Child \_\_\_\_\_ Alternate Phone \_\_\_\_\_

**2<sup>nd</sup> Contact Name** \_\_\_\_\_ Daytime Phone \_\_\_\_\_  
Relation to Child \_\_\_\_\_ Alternate Phone \_\_\_\_\_

**ADDITIONAL PEOPLE** who may pick up your child

Name	Phone Number	Relation to Camper
1.)		
2.)		
3.)		

\*Have ID available at **all times** as we **do** ask for identification

**SCHOOL INFORMATION**

\_\_\_\_\_ (Last school attended)      \_\_\_\_\_ (Grade level entering)      \_\_\_\_\_ (School attending in fall)

**TRANSPORTATION:**

List your child's means of transportation to and from Day Camp. Notify the Day Camp office of any changes during camp.

My child's transportation to Day Camp will be: **(please circle)**  
CAR / WALKER / BIKE RIDER

My child's transportation **AT 3:00 P.M.** will be: **(please circle)** *Please refer to the second page for late fees*  
CAR / WALKER / BIKE RIDER

**MEDICAL INFORMATION**

*Because of confidentiality and ADA issues, any dissemination of medical/health information is voluntary. Please indicate any special limitations that may affect your child's participation in the program (include allergies, physical limitations, fears, etc.). If your child needs to take medicine while at camp a *Permission to Dispense Medication* form **must** be filled out and turned in to the front desk BEFORE the first day of camp attended.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I grant permission for the Oak Forest Park District staff to take whatever steps are necessary to obtain/provide **emergency medical care** if needed. In the event that an ambulance is called, I understand that the Oak Forest Paramedics then handle the emergency treatment. I assume all responsibility and expenses incurred, including transportation, in the handling of this emergency care.

I grant permission for my child to participate in all **activities** of the camp program and to use the Oak Forest Park District's supplies and playground equipment. I grant permission for my child to leave the premises under the supervision of a counselor for hikes, neighborhood walks, fieldtrips or other activities. Additionally, I/we also authorize my child to ride as a passenger in any vehicle owned or leased by the Oak Forest Park District. My child has permission to participate in fieldtrips and outside activities taken with the Oak Forest Park District Camp Quake program. Every week there will be a **fieldtrip** provided for campers. I grant permission for my child to leave the premises for these fieldtrips. A list of fieldtrip locations and dates is attached to the registration packet.

I am aware that **payment** is due by the Tuesday preceding the week being registered for, to avoid a late fee. A nonrefundable late fee of \$10.00 per child will be assessed if you register for the proceeding week between Wednesday and 10:30 a.m. Thursday. This late fee is due at the time of registration. I understand that **NO registration will be taken** after 10:30 a.m. Thursday.

***Please note that the park district has a drop box located at the main desk available Monday through Friday 6:00 a.m. - 9:00 p.m. and on Saturday & Sunday 8:30 a.m. - 4:30 p.m.***

**REFUND POLICY:**

Two-Week Payment Registration Refunds: Refunds submitted by the Thursday prior to the week registered for will be issued in their entirety. Refunds submitted by the Monday of the week originally registered for will be given a 50% refund. No refunds will be given after that time.

4 and 8 Week Payment Rate Refunds, Refunds submitted by the Thursday prior to the initial week of registration will be issued in their entirety. Partial refunds of 50% for submissions after Thursday of the upcoming week.

Any refunds requested during the week of a session may be granted on a case by case basis. All refunds will be subject to an \$8.00 processing fee.

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Parent/Guardian Signature

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Date

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PRINT CHILD'S NAME

# Youth Day Camp Pool Information

Dear Parent/Guardian,

This year we will again “plan on” attending Tinley Park Park District pool located at 8125 W. 171st Street in Tinley Park. All groups will attend the pool on Fridays, starting the first week of camp June 18th. Groups will arrive at the pool around 10:00 a.m. and leave around 3:00 p.m. Please note that the campers will go to the pool each week unless there is lightening or the temperature falls below 65 degrees.



Each camper is asked to bring the following inside a **bookbag**: a towel, gym shoes, **lunch**, and a suit. This means please *bring* their swimsuit so that they have a change of clothes for after swimming.

**We ask that you send your son/daughter with sunscreen as it is a long day and we will remind him/her to reapply.**

Since all groups will be at the pool during the lunch hour campers are encouraged to bring a sack lunch. A concession stand is available, but it's a long day and we will leave the pool to eat lunch out in the grove.

## **IMPORTANT NOTES**

- Please have your child at camp at 9:30 A.M. We will be leaving promptly so your child has a longer day at the pool. If your child misses the shuttle for camp, we will not be able to meet you at the gate as we may not have the camp cell phone on us at the pool.
- Please send your child with a sack lunch and a drink. We will be eating lunch off the grounds and outside the facility.

## **DAY CAMP FIELDTRIPS – 2022**

<b><i>Week/Date</i></b>	<b><i>Location</i></b>	<b><i>Arrive/Return Time</i></b>	<b><i><u>Chaperones</u></i></b>
# 1/Wed. June 15 <sup>th</sup>	On Site – Magic Show	N/A	N/A
# 2/Wed., June 22 <sup>nd</sup>	TBD		
#3/Wed., June 29 <sup>th</sup>	TBD		
#4/Wed., July 6 <sup>th</sup>	Water Game Day / Mini Sundaes	9:30/3:00	N/A
#5/Wed., July 13 <sup>th</sup>	Windy City Thunderbolts Game	9:30/3:00	N/A
#6/Wed., July 20 <sup>th</sup>	TBD	9:30/3:00	N/A
#7/Wed., July 27 <sup>th</sup>	TBD	9:30/3:00	
#8/Wed., Aug 3 <sup>rd</sup>	Santas Village	9:30/3:00	\$18/July 24 <sup>th</sup>

Please note that the fees listed above are for **chaperones only!** Fieldtrip fees for the campers were covered within the registration fee. We are *always* interested in having chaperones. If you are able to chaperone, please make sure you turn your money (as well as indicate the fieldtrip attending) by the deadline listed above. Additionally, *we do rely on the chaperones*, so please be sure to attend the day you are signing up for and arrive in a timely manner – Thank you!

Trip dates and locations may be subject to change for various reasons. We will notify parents ahead of time of a trip location has changed and any important information needed.

## DAYCAMP ARRIVAL / DISMISSAL PROCEDURES

Camp begins at 9:30 a.m.

Camp is dismissed at 3:30 p.m.

- Before arrival, parents must do a health check on their own child and be alert for any symptoms (fever, cough, shortness of breath, etc.) and keep their child home if showing signs of COVID-19. Please take your child's temperature daily.
- Campers should wear a mask when entering the building.
- Campers can be dropped off in the front entrance of our main building. They will enter through the gymnasium and head to the back of the building through the camp office to their groups for attendance.
- There will be a counselor or coordinator to walk campers to their groups each day.
- Campers can be picked up each day in front of our park place building/gazebo area in the south end of the parking lot each day.

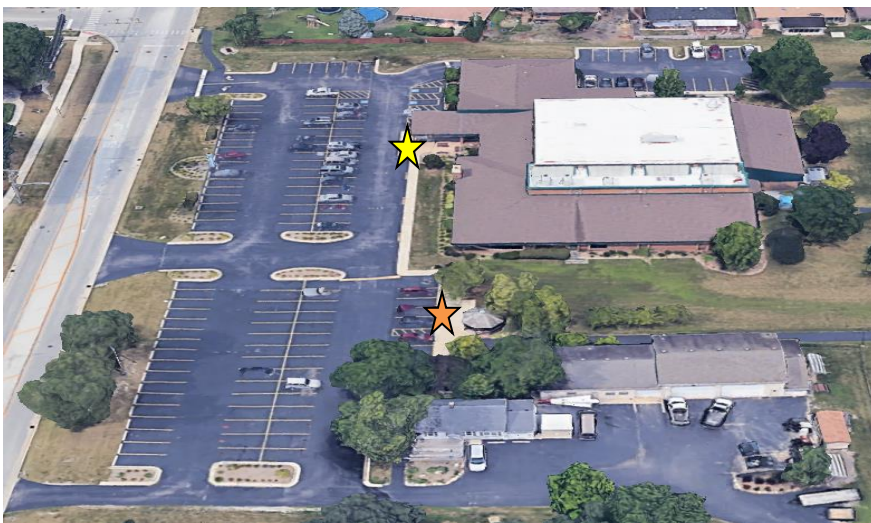
Camp is dismissed at 3:30 p.m. A Camp After Care Counselor will care for any camper not picked up by 3:45 pm. **at the cost of \$5.00 per quarter hour, payable that day.**

- a) Campers going to Camp Care After Camper are dismissed first.  
A Camp Care leader will gather campers and bring them to the Camp Care room. **Be sure your camper knows** he/she is going to Camp Care.
- b) Campers walking or riding bikes are dismissed second
- c) Campers picked up in vehicles are dismissed third.  
Campers will **only** be dismissed from the designated area.
- d) After camp's 3:30 p.m. dismissal, the safe return home of your child is the responsibility of the parent/guardian.

### Pick-up / Drop-off Sites:

Central Park Camp Site      Drop Off (Yellow Star) Front Entrance / Pick up (Orange Star) Gazebo

15601 Central Ave, Oak Forest, IL



**OAK FOREST PARK DISTRICT  
YOUTH DAY CAMP BEHAVIOR CONTRACT  
Office Copy – sign and RETURN**

**CONDUCT RULES**

1. Campers **MAY NOT** bring any play items and/or money, unless requested by their counselor for use in an activity. Any undue items from home will be held in the Camp Office until dismissal and returned to the camper OR it may be asked that a guardian pick up the item. **Items lost/stolen/traded are at the camper's expense.**
2. Campers must stay with their designated group and counselors at all times.
3. No fighting of any type will be tolerated. This includes roughhousing or horseplay.
4. No foul language or put-downs will be tolerated.
5. No talking back or disrespect to park district staff, volunteers, patrons or fellow campers.
6. No cell phones are allowed to be on while at day camp. **THEY WILL BE CONFISCATED** if they are seen in use.

The following "Steps of Action" will be implemented for any child who breaks the Conduct Rules.

**Steps of Action:**

1<sup>st</sup> infraction: Child is warned and reminded of rules.

2<sup>nd</sup> infraction: Discipline Report written up

3<sup>rd</sup> infraction: Discipline Report written up, parent/guardian notified

4<sup>th</sup> infraction: Parent is called to pick child up immediately.

Camp Coordinator and Parent will discuss return date.

If further infraction occurs, the child will not be allowed to continue in the Program.

- OR in the case of an **extreme infraction**, the situation will be dealt with accordingly.

In our brochure additional rules for a Code of Conduct and Threats of Violence for general purposes are listed. These in addition to the ones above will be enforced. **YOU ARE RESPONSIBLE** for all the information.

**SIGN AND RETURN THIS COPY  
ALONG WITH REGISTRATION FORM AND PAYMENT**

*I have read and agree to the*

*Oak Forest Park District Camp's BEHAVIOR CONTRACT.*

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Print Child's Full Name

Date\_\_\_\_\_

## SUMMER DAY CAMP FAQ'S

### **When should I register for Day Camp?**

- Campers must be **registered** for a camp week **by the Tuesday prior** to a session's start. *A nonrefundable \$10.00 late fee per camper will be added to late registrants. **NO REGISTRATION WILL BE TAKEN AFTER 10:30am THE THURSDAY BEFORE THE SESSION OF PARTICIPATION!***

### **What should I wear to Day Camp?**

- Each camper will receive one Park District Day Camp **T-shirt** (included in the registration fee). Camp shirts should be worn each day. Comfortable clothes are recommended.
- **Additional T-shirts** may be purchased at a cost of **\$8.00** each at the front desk during office hours or in the Day Camp office during camp hours.
- **Gym Shoes** and socks are to be worn daily! Campers will be running both inside and out. We want them to be safe.

### **What if my child will not be attending camp?**

- If your child will not be attending camp, please call the Day Camp office by 9:45am. Please indicate your child's name and grade level. We will be contacting you.
- If you know that your child will be out of camp ahead of time please either call the day camp office OR given a written letter to his/her counselor.
- If your child is sick please keep them home so it will not be spread to other children.

### **Is there anything else I should know?**

- Campers spend much time in the sun – *apply sunscreen to your camper **before** coming to camp and send sunscreen with your child if you would like them to reapply it throughout the day.*
- Bring a sack lunch and drink in **a name labeled bag/sack** each day. *Be sure lunch does not need refrigeration.*
- To avoid dehydration, campers are encouraged not to drink soda while at camp.
- **Campers may not consume energy drinks such as Red Bull, Monster, or Mountain Dew Kickstart while at camp.**

If you have any further concerns or questions about the Day Camp program, please contact Joshua Zoberis at 687-7270 x117 in the Recreation Department and I will be glad to help you!

## **PARENT CAMP GUIDELINES AND REMINDERS**

**DAY CAMP PHONE NUMBER: 708-582-0093**

- **Please call the day camp phone if your child will be absent from camp for the day.**
- **Parents must check their child's wellness each day before sending them to camp. This includes checking for any temperature, cough, sore throat etc.**
- **Your child should be sent with a disposable lunch/brown paper bag lunch each day to camp. Please try to avoid sending them with reusable containers.**
- **Please send your child with a refillable water bottle each day to camp.**
- **Do not send your child to camp with any toys or items that may need to be cleaned or sanitized.**
- **Please send your child with a bag or backpack they can keep their belongings in.**
- **Cell phones must be kept in personal bag at all times and can only be used to call for parents for emergency or pick up / drop off assistance.**
- **Please send your child to camp with Sunscreen that they will be able to apply to themselves. Counselors and staff will not apply any spray or lotion to campers.**
- **Please put your child's name on any of their own personal belongings.**
- **If a child becomes ill during camp, a parent will be notified and asked to pick up the child immediately. If parent is unavailable, an emergency contact will be called. Children who are not feeling well will be quarantined in a designated area of camp and will wait to be picked up from camp. Parents must be available to pick up campers in a timely manner.**



# Informational Youth Day Camp, Camp Quake & Camp Care Meeting

**For Parents – Monday June 6<sup>th</sup> 6:00-7:00 p.m.**

Central Park Building

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Dear Parents/Guardians,

We will have our parent informational meeting for Youth Day Camp, Camp Quake and Camp Care. To make sure your child has a good experience at camp, we recommend that you attend!

During this meeting you will be able to:

- Meet your child's counselors and the program coordinators
- Receive information on the day-to-day routine for campers
- Find out information about fieldtrips and pool days
- Ask any questions you have about camp
- Pick up your child's Camp T-shirts. You will also have the opportunity to purchase additional shirts if you would like.

We look forward to this opportunity to meet with you and hope that it will be the start of a great summer!

Thank you,  
Day Camp Staff