

**OAK FOREST PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF A REGULAR MEETING
THURSDAY, AUGUST 12, 2021**

COMMISSIONERS PRESENT

James Emmett, President
Charles Wolf, Vice-President
James Katula, Secretary
Joseph Pilch, Commissioner

OTHERS PRESENT

Joseph Cainkar, Attorney
Cindy Grannan, Director

ABSENT:

Roy Pruitt, Commissioner

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Emmett called the regular meeting to order at the Oak Forest Park District Community Center, 15601 S. Central, Oak Forest, IL at 7:31 p.m.

ROLL CALL

Upon a roll call Commissioners Emmett, Wolf, Katula and Pilch were present.

APPROVAL OF THE MINUTES OF THE JULY 22, 2021 BOARD MEETING

Commissioner Pilch made a motion to approve the Minutes of the July 22, 2021 Board Meeting, seconded by Commissioner Katula
Roll call with ayes: Emmett, Wolf, Katula and Pilch
Nays: None. Motion Approved.

PUBLIC SESSION

Commissioner Emmett opened Public Session, no one was present.

COMMUNICATIONS

None

CONSENT CALENDAR - DEPARTMENT HEAD REPORTS

Commissioner Emmett called for a voice vote to accept the Consent Calendar as presented. With no questions, the reports are accepted as presented.

CONSIDERATION OF BILLS – VOUCHERS DATED AUGUST 12, 2021 IN THE AMOUNT OF \$156,715.54

Commissioner Pilch made a motion to approve the bills-vouchers dated August 12, 2021 in the amount of \$156,715.54, seconded by Commissioner Wolf. Director Grannan informed the Board that this list of bills is now coming off of the new financial system and explained that this report shows vendor by fund therefore one vendor may show under multiple funds. The descriptions on this report are very clear. Out of a few reports available, Christine and Cindy felt this gave the most information. Commissioner Pilch inquired on the City of Oak

Forest Water/Sewer and why it shows Central Park twice. The Director informed that the Central does receive multiple bills for utilities due to multiple meters, for water we have two meters and one includes the Zone Fitness as well. Commissioner Pilch asked if this was the same for the Comcast at Fieldcrest, the Director informed there is two separate lines, the second line is provided for the copy machine which is used for the fax line and scanning purposes.

Roll call with ayes: Emmett, Wolf, Katula and Pilch

Nays: none. Motion approved.

ACCEPTANCE OF THE FOLLOWING REPORT

A. Directors Report

Director Grannan informed the Natalie lot is expected to be torn out next week with paving of Central and Jesk tennis courts. The Raiders would like to move the signage "Ron Kaleta Field" from the tower to the score board and would like to add signage to the building; as in, Concession Stand. The Board had no objections to these changes. With the new software systems coming into play, the Director informed we will now have the option to issue a refund back to the credit card used when registering. We would follow the same protocol in which the Supervisor must first approve the refund, deduct any fee's if appropriate and then sign off as approved. The Board will continue to receive the refund report on the list of bills, but keep in mind those refunds back to the credit card will have already been sent. Also with the refunds, they will be processed in Rec Trac but the actual refund checks are then generated in Tyler. Vermont informed this is not pulled through with the general ledger interface portal, we will need the refund interface portal as well. We are working on that now. Director Grannan also informed that we have had no feedback from Integral on Change Order #6. Commissioner Emmett asked what the amount is that Oak Forest Baseball Association owes to the Park District from past maintenance costs, what the agreement states and that this needs to be addressed. Director Grannan informed that she has already been in contact with OFBA in regards to this, they have been sent the past maintenance costs and will be meeting once Fall ball comes to a close. She will be meeting with Raiders as well and informed the Board that the District has already switched the electric bill over to their name and billing address.

OLD BUSINESS

Commissioner Pilch informed that the American Day Parade is being held on Sunday, September 5th.

NEW BUSINESS

A. APPROVAL OF DELL TECHNOLOGIES FOR WORKSTATION COMPUTERS IN THE AMOUNT OF \$51,077.04

A motion for the approval of Dell Technologies for workstation computers in the amount of \$51,077.04 was made by Commissioner Emmett, seconded by Commissioner Wolf.

Roll call with ayes: Emmett, Wolf, Katula and Pilch

Nays: None. Motion Approved.

B. APPROVAL OF ORDINANCE #620.21, AN ORDINANCE AUTHORIZING THE DISPOSAL OF CERTAIN ITEMS OF PERSONAL PROPERTY BY THE OAK FOREST PARK DISTRICT

A motion for the approval of Ordinance #620.21, an Ordinance authorizing the disposal of certain items of personal property by the Oak Forest Park District made by Commissioner Pilch, seconded by Commissioner Emmett.

Roll call with ayes: Emmett, Wolf, Katula and Pilch

Nays: None. Motion Approved.

COMMISSIONER COMMENTS

Commissioner Pilch inquired with the Director in regards to giving away Ice Cream at the American Day Parade. The Director informed that Kirstin had informed her and that the best option is most likely to have Midwest come out and sell or give away, instead of ordering an unknown amount and being left with an unsold amount. Commissioner Wolf suggested calling Two Sisters Custard for options as well.

ADJOURN


There being no further business to discuss, Commissioner Emmett made a motion to adjourn the meeting, seconded by Commissioner Pilch. On a voice vote, the motion was approved. The meeting was adjourned at 8:01 p.m.

APPROVED:



James R. Emmett, President

ATTEST:



James Katula, Secretary