

**OAK FOREST PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF A REGULAR MEETING  
THURSDAY, AUGUST 27, 2020**

**COMMISSIONERS PRESENT**

James Emmett, President  
Charles Wolf, Vice-President  
James Katula, Secretary  
Roy Pruitt, Commissioner  
Joseph Pilch, Commissioner

**OTHERS PRESENT**

Joseph Cainkar, Attorney  
Cindy Grannan, Director

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Commissioner Emmett called the regular meeting to order at the Oak Forest Park District Community Center, 15601 S. Central, Oak Forest, IL at 7:33 p.m.

**ROLL CALL**

Upon a roll call Commissioners Emmett, Wolf, Katula, Pruitt and Pilch were present.

**PUBLIC SESSION**

Commissioner Emmett opened Public Session, no one was present.

**COMMUNICATIONS**

Director Grannan informed the Board of the Thank You notes received from the families of Jackson and Rossi for funeral floral arrangements and a thank you note from Alderman Selman for our Forest in Bloom Award. Director Grannan also informed the Board that in lieu of the South Suburban Special Recreation Association's Annual Golf Outing that was canceled they are holding a raffle so they may continue to help the families.

**CONSIDERATION OF BILLS – VOUCHERS DATED AUGUST 27, 2020 IN THE AMOUNT OF \$58,708.27**

Commissioner Pilch made a motion to approve the bills-vouchers dated August 27, 2020 in the amount of \$58,708.27, seconded by Commissioner Katula.

Roll call with ayes: Emmett, Wolf, Katula, Pruitt and Pilch

Nays: none. Motion approved.

**ACCEPTANCE OF FOLLOWING REPORTS**

**A. Directors Report**

Director Grannan informed that the Fall Winter Brochures have been mailed to all residents with a drop off in drop box registration beginning August 31. Flag

Football will take place following all Phase 4 Guidelines. FunTime has been offered to 4 year olds returning from last year. Registration was taken by appointment only and to date have 15 registered of the 24 spots. The Recreation Supervisors, Kirstin and Josh have created the TREE Squad Program, which stands for The Remote E-Learning Experience. The program will be offered three days a week from 8:00-4:00 p.m. for those parents in need of a place for their child (ren) to come during the day for their e-learning while the parent is at work. They are working on finer details and hiring supervisors for this program. The Drive-In Movie is scheduled for Saturday, September 5<sup>th</sup> and will be held at Gaelic Park whom has partnered up with us. CNB Bank has graciously donated \$1,000.00 towards this event. Attorney Joe Cainkar asked that a letter be sent to his Law Firm for they would be interested in providing a donation. The Central Park Parking Lot, Front and Rear Entries and Central and Jesk Tennis Court bid has had seventeen contractors pick up the bid packet, a pre-bid meeting is set for next week with bid opening on September 4. Jeffrey Braun will present low bid at the September 10 Board Meeting. Director Grannan disbursed information for discussion on moving forward with Tyler Technologies for the Districts Financial Software. This will handle general ledger, accounts payable and payroll with additional features with in. Pricing is now under the original budgeted amount. Director with the Attorney will review the contract prior to the September 10<sup>th</sup> Board Meeting. The Director informed Vermont Software Systems is the direction that will be taken for the Recreation Software and Web Registration Software. The Director informed that she has finalized the bid packet for the RPZ Backflow Preventer Project for the Attorney's review.

**B. Treasurers Report**

No Report

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**COMMISSIONER COMMENTS**

Commissioner Pruitt asked the Director to look into the air vents at the Zone, the vents are leaking and if not insulated it should be. Commissioner Pilch informed of the Rotary Miniature Golf event at El Morro this weekend from 12:00-3:30 p.m. Commissioner Pilch also announced the Rotary Blood Drives on October 3 and December 5. Commissioner Pilch inquired on the use of a Tennis Court for 4Paws to utilize for a Dog Lure event. Commissioner Katula informed that he would like the District to hold an annual Graduate Parade, city wide to include all schools.

**ADJOURN**

There being no further business to discuss, Commissioner Pilch made a motion to adjourn the meeting, seconded by Commissioner Katula. On a voice vote, the motion was approved. The meeting was adjourned at 8:24 p.m.

**APPROVED:**

  
A handwritten signature in blue ink, appearing to read "James R. Emmett", is written over a horizontal line.

James R. Emmett, President

**ATTEST:**

  
A handwritten signature in blue ink, appearing to read "James Katula", is written over a horizontal line.

James Katula, Secretary