

CAMP CARE

Child must be registered for Camp Quake or Youth Day Camp

CHILD INFORMATION:

Name: _____ Nickname: _____
Boy/Girl(circle) Birth Date: _____ Grade Entering: _____
Address: _____ Phone: _____
Guardian's Name: _____ Daytime Phone: _____
Relation to Child _____ Alternate Phone: _____
2nd Contact Name _____ Daytime Phone: _____
Relation to Child _____ Alternate Phone: _____
BEFORE CAMP Drop Off Time _____ **AFTER CAMP** Pick Up Time _____

ADDITIONAL NAMES, phone number & relation of those who may pick up your child

Name	Phone Number	Relation to Camper
1.		
2.		
3.		

**Have ID available at all times as we may ask for identification

Is there anything special our park district needs to know concerning your child's health? yes no
If YES, this information is voluntary and will be used in an emergency. Include allergies, physical limitations, fears, etc. Describe: _____

Should your child need any medication dispensed while at Round Up "Permission to Dispense Medication forms must be filled out and returned to a Round Up Leader. Medication will be given out according to the form. These forms can be picked up at the Main Desk.

I grant permission for my child to leave the premises under the supervision of a counselor for hikes, neighborhood walks, fieldtrips or other activities. Additionally, I/we also authorize my child to ride as a passenger in any vehicle owned or leased by the Oak Forest Park District. My child has permission to participate in fieldtrips and outside activities taken with the Oak Forest Park District Round Up Program.

For our Refund policy, please see your Day Camp packet.

PARENT/GUARDIAN SIGNATURE: _____

CAMP CARE BEHAVIOR CONTRACT
Office Copy- please sign and return.

CONDUCT RULES

1. Campers MAY NOT bring any play items and/or money, unless requested by their counselor for use in an activity. Any undue items from home will be held in the Office until dismissal and returned to the camper OR it may be asked that a guardian pick up the item from the Office. **Items lost/stolen/traded are at the camper's expense.**
2. Campers must stay with their designated group and counselors at all times.
3. No fighting of any type will be tolerated. This includes roughhousing or horseplay
4. No foul language or put downs will be tolerated.
5. No talking back or disrespect to park district staff, volunteers, patrons, or fellow campers.
6. No cell phones are allowed to be on while at camp. **THEY WILL BE CONFISCATED IF THEY ARE SEEN IN USE!!!**

The following "Steps of Action" will be implemented for any child who breaks the Conduct Rules.

Steps of Action:

- | | |
|-----------------------------|---|
| 1 st Infraction: | Child is warned and reminded of rules. |
| 2 nd Infraction: | Discipline Report is written up. |
| 3 rd Infraction: | Discipline Report is written up, parent/guardian notified. |
| 4 th Infraction: | Parent is called to pick up child immediately. Camp Coordinator, Recreation Supervisor and Parent will discuss return date. |

If further infraction occurs, the child will not be allowed to continue in the Round Up Program
-OR in the case of an extreme infraction, the situation will be dealt with accordingly.

Be assured that the Camp Care staff will be actively participating, working toward and looking out for the best interest of your child.

Our brochure contains additional rules for a Code of Conduct and Threats of Violence for general purposes on page 3. These, in addition to the ones above, will be enforced. You are responsible for all the information.

I have read and agree to the
Oak Forest Park District Camp Care's BEHAVIOR CONTRACT

Parent/Guardian Signature

Print Child's Full Name

Date: _____

CAMP CARE INFORMATION SHEET

YOUR Copy- retain for your records

REGISTRATION/ LATE PAYMENT

- Registration payment and form are due to the *Central Park Building* by the Tuesday preceding the week being registered for, to avoid a late fee. A nonrefundable late fee of \$10.00 per child will be assessed if registering for the proceeding week between Wednesday and 10:30 am Thursday. This late fee is due at the time of registration.
- **NO registration will be taken** after 10:30 am Thursday.
- Rates will not be prorated based on anticipated attendance or past attendance
- Refunds: Please see your Day Camp registration packet for refund information.

Please note registration in a particular session does not guarantee registration in subsequent weeks.

GENERAL INFORMATION

- Camp Care will hang a SIGN on the glass doors at the Main entrance stating your child's location. Be sure to read the sign upon entering the building and go to that area.
- A snack is served each day at Before Camp Care and After Camp Care. Snack is served at approximately 8:30 am and 4:00 pm. Snack can be cereal, milk, water, juice, chips, crackers and a variety of prepared snack foods. Soda is not allowed at camp unless it is served as part of snack.
- Campers may not consume energy drinks such as Red Bull or Monster while at camp.

DROP OFF AND PICK UP

- **An adult must drop off/pick up their child to Camp Care** and sign him/her in with leader in charge. Check for the location SIGN on the front door.
- The Camp Care counselor will dismiss the children to their Day camp Counselor at 9:30 am. At 3:30pm, after camp, participants are dismissed from Day Camp to a Camp Care leader. Children will go directly from Day Camp to the After Care program. If, on any day, your child attends Day Camp, and is not attending After Camp as scheduled, your child will still be dismissed to After Care Camp. You will then sign your child out from the Camp Care leader.
- **Children may only be signed out by an adult listed on Registration form.** You may send a note or call in to the Camp office should you need to make an addition/change.
- If the leader in charge of Camp Care does not recognize the adult picking up the child, they are required to ask for an I.D., therefore please have identification ready at all times.
- No child will be allowed to leave the camp site alone.
- Park staff must be able to verbally contact a person who is listed on your registration form at any point in time.

LATE PICK UP INFORMATION

- Children must be picked up by 6:00 pm. Anyone not picked up by 6:05 pm will be charged \$1.00 for each minute of tardiness until child is picked up. We will extend a warning on the first offense. This late fee is to be paid the very next day to continue in the program. **If late pick up occurs three times, your child may be dropped from Camp Care.**
- **Emergency Phone: If you need to reach the camp care staff call (708) 990-7058**

CAMP CARE BEHAVIOR CONTRACT

Your Copy- please retain for your records

CONDUCT RULES

1. Campers **MAY NOT** bring any play items and/or money, unless requested by their counselor for use in an activity. Any undue items from home will be held in the Office until dismissal and returned to the camper OR it may be asked that a guardian pick up the item from the Office. **Items lost/stolen/traded are at the camper's expense.**
2. Campers must stay with their designated group and counselors at all times.
3. No fighting of any type will be tolerated. This includes roughhousing or horseplay
4. No foul language or put downs will be tolerated.
5. No talking back or disrespect to park district staff, volunteers, patrons, or fellow campers.
6. No cell phones are allowed to be on while at camp. **THEY WILL BE CONFISCATED IF THEY ARE SEEN IN USE!!!**

The following "Steps of Action" will be implemented for any child who breaks the Conduct Rules.

Steps of Action:

- | | |
|-----------------------------|---|
| 1 st Infraction: | Child is warned and reminded of rules. |
| 2 nd Infraction: | Discipline Report is written up. |
| 3 rd Infraction: | Discipline Report is written up, parent/guardian notified. |
| 4 th Infraction: | Parent is called to pick up child immediately. Camp Coordinator, Recreation Supervisor and Parent will discuss return date. |

If further infraction occurs, the child will not be allowed to continue in the Camp Care Program
-OR in the case of an extreme infraction, the situation will be dealt with accordingly.

Be assured that the Camp Care staff will be actively participating, working toward and looking out for the best interest of your child.

Our brochure contains additional rules for a Code of Conduct and Threats of Violence for general purposes on page 3. These, in addition to the ones above, will be enforced. You are responsible for all the information.

Please retain this form for your records
I have read and agree to the
Oak Forest Park District Camp Care's BEHAVIOR CONTRACT

**Informational Youth Day Camp, Camp Quake & Camp Care
Meeting
For Parents – Monday June 8th 7:00-8:00 p.m.**

Central Park Building

Dear Parents/Guardians,

We will have our parent informational meeting for Youth Day Camp, Camp Quake and Camp Care. To make sure your child has a good experience at camp, we recommend that you attend!

During this meeting you will be able to:

- Meet your child's counselors and the program coordinators
- Receive information on the day-to-day routine for campers
- Find out information about fieldtrips and pool days
- Ask any questions you have about camp
- Pick up your child's Camp T-shirts. You will also have the opportunity to purchase additional shirts if you would like.

We look forward to this opportunity to meet with you and hope that it will be the start of a great summer!

Thank you,
Day Camp Staff